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18 April 1956

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT

Construction of New Household Effects Warehouse,

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REFERENCE

21 February 1956

1. This memorandum contains a recommendation submitted for DD/S approval. Such recommendation is contained in paragraph 5.

, Chier 25X1A9a 2. During his recent visit to Headquarters, was given tacit approval by you to construct a household effects warehouse . As a result, Mr. within the confines of the has submitted a formal request for authorization to construct this household effects warehouse at an estimated cost of \$19,147.30. Construction of this warehouse would permit the Chief, to cancel the lease on the building location A6a suburbs which is currently leased for the storage of household effects. Also, it would permit the better utilization of personnel and equipment, and provide for better security of storage of U. S. Government and personally owned household effects.

- 3. Based on the Office of Security's recommendation, which I endorse, it was determined advisable to acquire additional land upon which to relocate the west compound fence. This additional space, between the new fence line and the west side of the projected household effects warehouse, will afford better security, and minimize possible fire hazards to the buildings.
- 4. It has been ascertained that the necessary additional land can be acquired for approximately \$565, plus attorney and registration fees estimated at \$45. The cost of relocating the fence is \$350. It is estimated that the cost of purchasing and shipping new fencing material and flood lamps from here will be \$1,000. The total cost of land, materials and construction including 10 percent for contingencies will be \$23,218.03.
- 5. Accordingly, I recommend that you authorize the purchase of land, erection of new fence and the construction of the new household effects warehouse not to exceed the total cost of \$23,218.03. Funds are available within the present allocation of the Office of Communications.
- 6. My staff is prepared to work out the details of this matter with the Office of Logistics.

Director of Communications

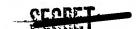
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The recommendation in paragraph 5 is approved.

s/ 25 April 1956 Asst. DD/S

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CONCUR: s/J. A. Carrison
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FORM NO. 30-4 Previous editions may be used.

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- E Copy of project request, from the Heather of Corners to DD/s, dtd

 18 april 1956 with DDS (arting)
 operated indicated as as 25 april 1976

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 I noted that is supported document D, above.
- in Budger Division, 2 may 1956.

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